

**DES MOINES AIRPORT AUTHORITY BOARD  
SUMMARY MINUTES OF MEETING  
Des Moines International Airport  
Board Room  
June 14, 2022**

**Call to Order and Roll Call:** 9:00 a.m.

**Chaired by:** Mr. Feldmann

**Present:** Mr. Christensen, Mr. Dickinson, Mr. Feldmann, Ms. Lauridsen Sand,  
Ms. Levy (via Zoom)

**This meeting was held in-person with a Zoom link also available. The public was provided ability to monitor the meeting online via Zoom. One Board member participated electronically, and four Board members participated in person. The Airport Board Room, 2nd Floor, Airport Terminal, was also open to the public.**

**A22-085 Consider Minutes for**

**a. May 9, 2022, Closed Session Meeting**

Ms. Lauridsen Sand moved to approve the May 9, 2022, Closed Session minutes. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**b. May 10, 2022, Regular Board Meeting**

Ms. Lauridsen Sand moved to approve the May 10, 2022, Regular Board Meeting minutes. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-086 Consider Adjustments to 2022 Rates and Charges**

The Assistant Executive Director stated recovery from the pandemic is well underway and the demand for ground transportation, in addition to airport parking, continues to increase. Authority staff reviewed parking rates charged to rental car concessionaires and compared them to the public parking rates. Authority staff is proposing a similar increase in rental car concessionaire parking rates as those applied to public parking rates.

The Assistant Executive Director recommended the Board approve mid-year adjustments to the 2022 Rates and Charges.

Mr. Christensen moved to approve mid-year adjustments to the 2022 Rates and Charges. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-087 Consider Task Order No. 1 for Terminal Basis of Design Validation Services with HNTB Corporation**

The Director of Engineering stated on April 12, 2022, the Authority Board approved a Master Agreement with HNTB Corporation, Board reference No. A22-062, to provide design services for the future terminal and associated landside projects. Task Order No. 1 will validate a basis of design from programming accomplished in the Program Definition Manual update, along with terminal design services of phases 1A through 1C up to 10%, and will include:

- Space allocation validation
- Technology updates
- Utilities layout
- Terminal Orientation on site
- Benchmarking for all space requirements

The Director of Engineering recommended the Board, subject to IDOT ICAIF Grant Agreement, approve Task Order No. 1 for Terminal Basis of Design Validation Services with HNTB Corporation for \$1,197,444.00, authorize the Executive Director to sign the Task Order, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Mr. Dickinson moved to, subject to IDOT ICAIF Grant Agreement, approve Task Order No. 1 for Terminal Basis of Design Validation Services with HNTB Corporation for \$1,197,444.00, authorize the Executive Director to sign the Task Order, and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-088 Consider Task Order No. 4 for the Terminal Design and Preconstruction Management Services with Anser Advisory, LLC**

The Director of Engineering stated the consultant will be tasked to oversee and manage the Architect/Engineer design team and Construction Manager at Risk (CMAR) through programming, schematic design (10%), and partial design development (30%) documents, as well as cost estimating, from June 14, 2022, through April 30, 2023.

The Director of Engineering recommended the Board approve Task Order No. 4 for Terminal Design and Preconstruction Management Services with Anser Advisory, LLC for \$1,842,955.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Mr. Christensen moved to approve Task Order No. 4 for Terminal Design and Preconstruction Management Services with Anser Advisory, LLC for \$1,842,955.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-089 Consider Contract for Expand Airfield Pavement Deicer Fluid Storage Project with Excel Mechanical Co., Inc.**

The Director of Engineering stated this contract will include installation of one new deicing storage tank as well as the relocation of two existing deicing storage tanks, inside of Building No. 43. The scope of work will include relocation of existing piping, pumps and power. With the addition of the new tank, an existing underground storage tank will be taken out of operation and removed from the ground.

With the original Engineer's estimate being \$112,200.00, quotes were requested from four contractors. Two quotes were received, with the lowest, responsible quote from Excel Mechanical Co., Inc.

The Director of Engineering recommended the Board approve a contract with Excel Mechanical Co., Inc. in the amount of \$125,000.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

Mr. Christensen moved to approve a contract with Excel Mechanical Co., Inc. in the amount of \$125,000.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-090 Consider Contract for Communication Pathways Project with Waldinger Corporation**

The Director of Engineering stated this contract will provide and install communication pathways from Building No. 5 to the existing South Quadrant loop. All pathways will be installed through a trenchless method. This will allow the Authority the flexibility to relocate existing communication services from the current Terminal while demolition is occurring and re-establish in the future Terminal.

With the original Engineer's estimate being \$137,845.00, quotes were requested from four contractors. Two quotes were received, with the lowest, responsible quote from Waldinger Corporation.

The Director of Engineering recommended the Board approve a contract with Waldinger Corporation in the amount of \$86,128.24 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

Ms. Lauridsen Sand moved to approve a contract with Waldinger Corporation in the amount of \$86,128.24 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-091 Consider Contract for South Garage Snow Dump Project with Iowa Contracting Inc.**

The Director of Engineering stated to remove snow from the top floor of our parking garages, “snow dumps” are utilized that allow for controlled dumping over the side of the garage. This contract entails installing a new snow dump located on the southernmost side of our South Parking garage structure. The existing snow dumps are on the East side of the garage and will be a safety hazard and are not as effective with the new alignment of Cowles Drive hugging tight to the East side of the parking structure. Additionally, an East facing snow dump would potentially damage any future façade that may be installed on the parking garage.

With the original Engineer’s estimate being \$110,010.00, quotes were requested from four contractors. One quote was received, with the lowest, responsible quote from Iowa Contracting Inc.

The Director of Engineering recommended the Board approve a contract with Iowa Contracting Inc. in the amount of \$75,500.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

Mr. Christensen moved to approve a contract with Iowa Contracting Inc. in the amount of \$75,500.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

A22-092

**Consider 2022 Miscellaneous Pavement Repairs Project**

- a. **Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the 2022 Miscellaneous Pavement Repairs Project**

The Director of Engineering stated annual miscellaneous pavement repairs occur throughout the Airport campus, both airside and landside. Areas of deteriorating pavement are identified throughout the year and then bid as one package to gain economies of scale.

The Engineer's Estimate for this project is \$222,770.00.

**Mr. Feldmann opened the Public Hearing.**

Mr. Feldmann invited public comment. There were no comments.

**Mr. Feldmann closed the Public Hearing.**

- b. **Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2022 Miscellaneous Pavement Repairs Project**

The Director of Engineering recommended the Board approve a Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2022 Miscellaneous Pavement Repairs Project.

Ms. Lauridsen Sand moved to approve a Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2022 Miscellaneous Pavement Repairs Project. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

- c. **Consider award of contract for the 2022 Miscellaneous Pavement Repairs Project to Iowa Contracting Inc. in the amount of \$225,401.00**

The Director of Engineering stated the lowest responsive, responsible bidder was Iowa Contracting Inc. in the amount of \$225,401.00.

The Director of Engineering recommended the Board approve a contract with Iowa Contracting Inc. in the amount of \$225,401.00 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

Mr. Christensen moved to approve a contract with Iowa Contracting Inc. in the amount of \$225,401.00 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**d. Consider Supplemental Agreement No. 1 to Task Order No. 89, with Foth Infrastructure & Environment, LLC for 2022 Miscellaneous Pavement Repairs Project - Construction Phase Services**

The Director of Engineering stated during the 2022 Miscellaneous Pavement Repairs Project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. The negotiated amount of the agreement is \$38,000.00.

The Director of Engineering recommended the Board approve Supplemental No. 1 to Task Order No. 89, with Foth Infrastructure & Environment, LLC in the amount of \$38,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Ms. Lauridsen Sand moved to approve Supplemental No. 1 to Task Order No. 89, with Foth Infrastructure & Environment, LLC in the amount of \$38,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-093 Consider Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project**

**a. Public Hearing regarding the plans, specifications, form of contract, and estimated cost for the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project**

This contract is for a 900-foot temporary extension to Runway 5 in conjunction with the Runway Intersection Reconstruction project. The extension will allow for a total of 6,200 foot of runway to be used while the intersection is reconstructed. Once the intersection reconstruction is complete, the extension will be removed, and Runway 5/23 will be back to its original length and configuration.

The Engineer's estimate for this portion of the project is \$8,198,522.00

**Mr. Feldmann opened the Public Hearing.**

Mr. Feldmann invited public comment. There was one comment from Mr. Ian Roth who stated he agreed the Authority should move forward with this project.

**Mr. Feldmann closed the Public Hearing.**

**b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project**

The Director of Engineering recommended the Board approve a Resolution adopting plans, specifications, form of contract, and estimated total cost for the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout project.

Ms. Lauridsen Sand moved to approve a Resolution adopting plans, specifications, form of contract, and estimated total cost for the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout project. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**c. Consider award of contract for the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project to Reilly Construction Co., Inc. in the amount of \$6,887,605.75**

The Director of Engineering stated the lowest responsive, responsible bidder was Reilly Construction Co., Inc. in the amount of \$6,887,605.75.

The Director of Engineering recommended the Board approve a contract with Reilly Construction Co., Inc. in the amount of \$6,887,605.75 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

Ms. Lauridsen Sand moved to approve a contract with Reilly Construction Co., Inc. in the amount of \$6,887,605.75 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**d. Consider Professional Services Agreement, Task Order No. 97 with Foth Infrastructure & Environment, LLC for Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project - Construction Phase Services**

The Director of Engineering stated during the Runway 5 Temporary Extension and Shortened Runway 5/23 Layout Project, the consultant will provide contract management, construction administration, construction testing, and construction observation services for the project. The negotiated amount of the agreement is \$598,420.00.

The Director of Engineering recommended the Board approve the professional services agreement, Task Order No. 97, with Foth Infrastructure & Environment, LLC in the amount of \$598,420.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Mr. Dickinson moved to approve the professional services agreement, Task Order No. 97, with Foth Infrastructure & Environment, LLC in the amount of \$598,420.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-094 Consider Change Order No. 2 for 2021 Cowles Drive Reconstruction – Phase 2 & 3 with Elder Corporation**

The Director of Engineering stated on April 12, 2022, the Board approved a Supplemental Agreement No. 4 to Task Order No. 8 with Kimley Horn & Associates for additional design on the Cowles Drive Phase 2 & 3 project. Supplemental Agreement No. 4 designed a widening of the roadway. Change Order No. 2 adjusts the contract value with Elder Corporation implementing the new design to include the relocation/shifting of the roadway alignment running parallel to the future Terminal. This roadway was shifted to the North to allow for greater distance and flexibility between the face of the future Terminal and Parking Garage expansion. Items impacted with the change include:

- Storm Sewer upsizing with additional vehicle lanes
- Storm Sewer intake adjustment
- 12” water main reconfiguration for South Parking Garage
- Communications vault addition due to amount of fill
- Existing Street Lighting modifications

The Director of Engineering recommended the Board approve Change Order No. 2 for 2021 Cowles Drive Reconstruction Phase 2 & 3 with Elder Corporation in the amount of \$243,337.90.

Ms. Lauridsen Sand moved to approve Change Order No. 2 for 2021 Cowles Drive Reconstruction Phase 2 & 3 with Elder Corporation in the amount of \$243,337.90. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.



**A22-095 Consider Task Order No. 98 with Foth Infrastructure & Environment, LLC for the design of South Quadrant Small Cargo Facility Project**

The Director of Engineering stated this contract will provide design, construction documents and bidding services related to the construction of a new small cargo facility located within the South Quadrant. The current facility that Trego-Dugan operates in will be demolished as part of the new terminal project. A new agreement has yet to be negotiated with Trego-Dugan, but to meet time requirements, design needs to start as soon as possible. There is demand for such space by other tenants as well, minimizing the risk of renting the facility that is designed.

The Director of Engineering recommended the Board approve Task Order No. 98 with Foth Infrastructure & Environment, LLC for \$217,250.00 for the design of a south quadrant small cargo facility and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Mr. Christensen moved to approve Task Order No. 98 with Foth Infrastructure & Environment, LLC for \$217,250.00 for the design of a south quadrant small cargo facility and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Ms. Lauridsen Sand seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-096 Consider Task Order No. 5 for the Terminal Tenant Coordination Services with Anser Advisory, LLC**

The Director of Engineering stated the consultant (Anser Advisory) will provide tenant and stakeholder coordination services in conjunction with the Future Terminal design through a subconsultant, Chrysalis Global Aviation. Chrysalis provides facility activation and transition services which must be coordinated with the tenants of the new terminal. The consultant will establish a single point of contact for communications throughout the project and ensure that stakeholder communications are in alignment with the Airport's goals. All tenant and stakeholder requirements will be documented and disseminated to Authority staff, design team, and program teams. Coordination services run from June 14, 2022, through April 30, 2023, covering both basis of design and 30% design services.

The Director of Engineering recommended the Board approve Task Order No. 5 for Tenant Coordination Services with Anser Advisory, LLC for \$451,516.52 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

Mr. Christensen moved to approve Task Order No. 5 for Tenant Coordination Services with Anser Advisory, LLC for \$451,516.52 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-097 Consider Sanitary Sewer, Storm Sewer and Surface Water Flowage Easement with City of Des Moines**

This item was pulled from the agenda since the attorneys need to finalize their review of the document.

**A22-098 Consider Indemnification and Hold Harmless Agreement related to Cowles Drive Phase 2 & 3 project with Signature Flight Support and Elder Corporation**

The Director of Engineering stated Signature agrees to indemnify, defend, and hold harmless Elder Corporation and the Authority from all injury or damages to persons or property or claims for certain work performed by Elder Corporation related to the Cowles Drive Phase 2 & 3 project. The work will occur on the south side of existing Building No. 10 where existing storm runoff could penetrate facility walls from fill being placed for future roadway.

The Director of Engineering recommended the Board approve the Indemnification and Hold Harmless Agreement with Signature Flight Support related to Cowles Drive Phase 2 & 3 project.

Mr. Christensen moved to approve the Indemnification and Hold Harmless Agreement with Signature Flight Support related to Cowles Drive Phase 2 & 3 project. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-099 Consider an Amendment to Purchase of Sweeper from MacQueen Equipment**

The Director of Operations stated MacQueen Equipment has been presented with numerous price increases related to the purchase of a Sweeper originally approved by the Board on March 8, 2022. MacQueen indicated that without an adjustment of \$3,800 to cover the increased equipment costs, they would terminate the purchase agreement. MacQueen was the only responsible bidder for this equipment. Rebidding the equipment would likely result in a cost increase and a delay in acquiring the Sweeper. MacQueen has agreed that no further increases would be passed along to the Airport. One of the new mowers acquired this year has a blower that is meeting the needs of field maintenance which will allow the elimination of Alternate 1 (Buffalo Blower) from the purchase order with MacQueen. Including the proposed \$3,800 to MacQueen, this would result in a net decrease of the Sweeper purchase from \$319,576.00 to \$300,396.00.

The Director of Operations recommended the Board approve removal of Alternate 1 from the Sweeper Purchase with MacQueen Equipment for a Purchase Credit of \$19,180.00.

Ms. Lauridsen Sand moved to approve removal of Alternate 1 from the Sweeper Purchase with MacQueen Equipment for a Purchase Credit of \$19,180.00. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-100 Consider the Iowa Department of Transportation Agreement for the Iowa Commercial Aviation Infrastructure Fund**

The Executive Director stated this agreement between the Iowa Department of Transportation and the Des Moines Airport Authority sets the conditions and obligations for two improvement projects on the Airport: the construction of the parking garage extension and 30% terminal design. The funds for this grant are made possible through the Federal Coronavirus State and Local Fiscal Recovery Funds, a part of the American Rescue Plan Act (ARPA). This grant is part of the \$100,000,000 Iowa Commercial Aviation Infrastructure Fund established by Governor Reynolds from which all eight commercial service airports in Iowa will receive a share. Des Moines International Airport's share and the value of this grant agreement is \$58,783,949.

The Executive Director recommended the Board approve the Iowa Department of Transportation Agreement for the Iowa Commercial Aviation Infrastructure Fund in the amount of \$58,783,949.00 and approve a Resolution authorizing the Board Chairperson to execute the grant.

Mr. Christensen moved to approve the Iowa Department of Transportation Agreement for the Iowa Commercial Aviation Infrastructure Fund in the amount of \$58,783,949.00 and approve a Resolution authorizing the Board Chairperson to execute the grant. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

**A22-101 Financial Report**

- The Assistant Executive Director stated:
  - Revenue
    - Over \$100,000,000 in May 2022.
    - Paid off all remaining bonds on June 10, 2022.
  - Audit
    - Completed last week.
    - The audit committee meeting was held yesterday.
    - The Assistant Executive Director emailed the results to the Board on June 13, 2022.

- Food and Beverage
  - Under budget for year. This is mainly due to fewer enplanements earlier in the year and less business travel.
  - The restaurant management company, Aero Service Group, thinks they will still make the budget for the year.

**A22-102**

**Briefing**

- The Director of Operations reported:
  - May 2022 taxi and passenger statistics.
  - Summary statistics for enplanements, seats, and load factor.
  - Year-over-year Covid-19 comparison.
  - Number of Covid-19 tests administered at the airport by Exemplar Care in May 2022: 557.
- The Executive Director reported:
  - Brian Mulcahy, Director of Finance, was recently promoted to Assistant Executive Director. Interviews for his previous position, Director of Finance, are in progress. The plan is to make an offer by the end of June 2022.
  - Two things for the Board to think about prior to next month's meeting:
    - Please block your calendars for a Board Workshop on September 13, 2022. At the workshop, the architects will present any changes they propose to the new terminal project. It can be held before or after the regular board meeting on that day.
    - It's been recommended that the Authority establish a committee that would review change orders to some set amount, pay applications that are over the Executive Director's ability to approve, and requests for information. If the Authority must wait until the next monthly meeting, there will be delays with construction. The Executive Director invited up to two Board members to be on the committee. Approval could be done in an electronic manner via an automated workflow.
  - Three interviews for Construction Management at-Risk (CMAR) are scheduled for June 29, 2022. The Executive Director would like to have two Board members involved in the interviews
  - Construction Management At-Risk Bill is scheduled to be signed today.
  - The Board packet contains:
    - A response from the Federal Aviation Administration (FAA) to Senator Charles Grassley regarding Senator Grassley's letter of support for Bipartisan Infrastructure Law (BIL) Terminal Program (ATP) for the terminal project at Des Moines International Airport.
    - A joint letter from ACI and AAAE regarding the current FAA Reauthorization Act which terminates at the end of September 2023. Debate for the next FAA Reauthorization Act will begin soon.

- The Authority will add more tabletop space to the Board Room table to allow for more spacing between individuals at the table. This is a result of the Covid-19 pandemic.


**A22-103**      **Next Meeting**  
                  **a. July 12, 2022, Regular Board Meeting**

**A22-104**      **Adjourn**

Mr. Christensen moved to adjourn the meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feldmann, Lauridsen Sand, and Levy; Nays: 0; Abstained: 0; Absent: 0.

The meeting adjourned at 10:11 a.m.

**Respectfully Submitted:**



**Christine Lauridsen Sand**  
**Secretary/Treasurer**



**Mary Benson**  
**Board Clerk**