

**DES MOINES AIRPORT AUTHORITY BOARD
SUMMARY MINUTES OF MEETING
Des Moines International Airport
June 10, 2025**

Call to Order and Roll Call: 9:00 a.m.

Chaired by: Mr. Christensen

Present: Mr. Christensen, Mr. Dickinson, Ms. Feeney, Mr. Feldmann,
Ms. Lauridsen Sand

This meeting was held in-person with a Zoom link also available. The public was provided ability to monitor, but not participate in, the meeting online via Zoom. The Airport Board Room, 2nd Floor, Airport Terminal, was also open to the public.

A25-074 Consider Minutes for May 13, 2025

Mr. Feldmann moved to approve the minutes for the May 13, 2025, Regular Board Meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-075 Consider Amendments to Des Moines Airport Authority By-Laws

The Executive Director stated last month he presented the written amendments to the Airport Authority By-Laws for director titles.

The Executive Director recommended the Board approve amendments to Des Moines Airport Authority By-Laws and authorize staff to update management staff position titles within Authority policy documents.

Ms. Lauridsen Sand moved to approve amendments to Des Moines Airport Authority By-Laws and authorize staff to update management staff position titles within Authority policy documents. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-076 Consider Approval of AFFF Transition to F-3 Proposal from Taplin Group, LLC

The Director of Operations stated an RFP was issued for the planned conversion of four ARFF apparatus from the current AFFF foam to a new PFOS free F-3 foam. This project will include the removal and disposal of all existing AFFF foam supplies, cleaning of the apparatus to remove as much PFOS as possible, and re-supply of the apparatus with a new F-3 foam. This work will take approximately one week per apparatus and is expected to be completed by October 2025. Two proposals were received and scored by Authority staff. Taplin Group, Inc provided the highest scoring proposal with a base bid of \$208,750. A budget of \$235,000 was estimated in the ARFF operating budget. The proposal was done using quantity-based line items to allow for additional payment for waste generated if necessary.

The Director of Operations recommended the Board approve AFFF Transition to F-3 Proposal from Taplin Group, LLC.

Board members asked some questions which were answered by the Director of Operations.

Ms. Lauridsen Sand moved to approve AFFF Transition to F-3 Proposal from Taplin Group, LLC. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A25-077 Financial Report

- The Director of Finance stated on May 21, 2025, the second tranche of the bonds were sold, and the Authority received the loan proceeds on June 5, 2025. The Director of Finance stated the Airport Authority saved \$97.5 million dollars by going through Polk County's AAA rating.
- The Director of Finance stated the 2024 audit has been completed. The Authority received a clean opinion on financials and a single audit. The audit committee (Mr. Dickinson, Ms. Feeney, and the Executive Director) met with the audit company to review the results on June 4, 2025.
- The Director of Finance stated landing area revenue is under budget due to the overall landed weights running lower than prior years due to FedEx's loss of its USPS contract.
 - Ms. Lauridsen Sand stated revenue was low on rental cars and the gift shop which could have been affected by the economy. The Director of Finance stated the Authority will watch how it goes this summer to get a better picture of the economic impact.

A25-078 Briefing

- The Director of Operations reported:
 - May 2025 taxi statistics.
 - A comparison of taxi usage from January through May 2024 to January through May 2025 showed a reduction in taxi usage.
 - 1/1/24 - 5/31/24: 8,492 total taxi trips.
 - 1/1/25 - 5/31/25: 5,938 total taxi trips.
 - Due to the reduction in taxi business, the taxi company needed to reduce costs. The taxi company asked the Authority to no longer have a person stationed at the taxi stand. The Authority approved their request. There is a QR code, and a phone people can use to request a taxi at the taxi stand. A kiosk will be provided by the taxi company in the future with the same options for use at the current terminal and the new terminal.
 - Board members asked some questions which were answered by the Director of Operations and the Executive Director.
 - May 2025 passenger statistics are not ready yet.
 - May 2025 summary statistics.

- The Executive Director reported:
 - The Director of Operations provided a map to each Board member of other Midwest airports' seats as well as checkpoint counts year-over-year. Some are doing better than DSM and others are doing worse. DSM had positive counts on both seats and checkpoint counts.
 - The airfield is tight due to construction projects. A simulation included in the board meeting presentation showed how full the gates get during busy times and overnight. There may be aircraft sitting and waiting to get to a gate. A couple of weeks ago, the Executive Director presented information about this to local elected officials and to media to get the word out about the congestion and possible delays. One challenge this year is that airlines have added more flights arriving between 11 p.m. and midnight. Due to this change, the Authority added staff to assist in towing aircrafts as needed.
 - Board members asked some questions which were answered by the Executive Director.
 - A slide in the board meeting presentation shows the various phases for the new terminal and how many gates will be available when the new terminal opens, in addition to how many gates will be added over time.
 - Board members asked some questions which were answered by the Director of Engineering.
 - A slide in the board meeting presentation shows progress on the new rental car facility.
 - Ms. Feeney asked about the estimated timing to open the rental car facility. The Director of Engineering stated it is scheduled to open in January 2026.
 - Accenture May 2025 Passenger Terminal Progress Report
 - Risk Register
 - There is an additional item in red on the register for roofing. The issue with roofing is being worked through.
 - Ms. Lauridsen Sand asked what the issue is with the roof. The Director of Engineering stated the roof does not meet quality requirements.
 - Cowles Drive, Phase 4, pass through lanes is in yellow on the register.
 - Mr. Christensen asked if there was an update on managing traffic on the front curb. The Executive Director stated the goal is to move arrivals into the parking garage to alleviate strain at the front curb. Parking in the garage after 9 p.m. is free of charge. Signage will direct people picking up passengers to park in the garage. Mr. Feldmann asked how long the front curb congestion will continue. The Executive Director stated this will continue through at least the first year after the new terminal opens. The Executive Director stated Kansas City's new airport had a front curb congestion issue as well when they opened the new terminal. Ms. Lauridsen Sand stated Kansas City's airport might be a good case study to see how they

handled their front curb congestion. The Executive Director stated Nashville had a similar problem with their new terminal. Moving the TNC's into the garage helped Nashville. The Director of Operations stated moving the car rentals to the new rental car facility and TNC's into the garage here will reduce the amount of congestion at the front curb. Mr. Christensen stated it might help to include another flashing light sign to slow front curb traffic down.

- Mr. Feldmann stated he has received positive feedback about the new airport logo. Mr. Christensen stated he has as well.

A25-079 Next Meeting

- July 8, 2025, Regular Board Meeting

A25-080 Adjourn

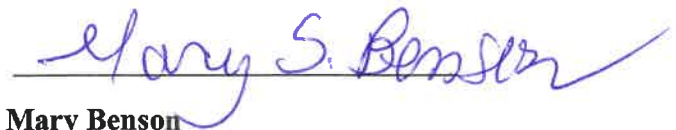
Ms. Lauridsen Sand moved to adjourn the meeting. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

The meeting adjourned at 9:49 a.m.

Respectfully Submitted:



Ross Dickinson
Secretary/Treasurer



Mary Benson
Board Clerk