

**DES MOINES AIRPORT AUTHORITY BOARD
SUMMARY MINUTES OF MEETING
Des Moines International Airport
April 14, 2026**

Call to Order and Roll Call: 8:30 a.m.

Chaired by: Ms. Lauridsen Sand

Present: Mr. Christensen, Mr. Dickinson, Ms. Feeney, Mr. Feldmann,
Ms. Lauridsen Sand

This meeting was held in-person with a Zoom link also available. The public was provided ability to monitor, but not participate in, the meeting online via Zoom. The Airport Board Room, 2nd Floor, Airport Terminal, was also open to the public.

A26-034 Consider Minutes for March 10, 2026, Regular Board Meeting

Mr. Feldmann moved to approve the minutes for the March 10, 2026, Regular Board Meeting. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-035 Consider Change Order No. 7 with Flynn Company, Inc. for Terminal Deicing Apron Bid Package No. 2 Project

The Chief Development Officer stated this change order adds additional scope of work tasked by Authority staff to the project. The following items within the contract are being added to the project:

Existing storm intakes within island to the South of the deicing apron are being converted to sanitary intakes. During initial deicing activities, it has been determined that both excessive wind and jet blast push spent/dispensed glycol past our boundary (raised concrete elevation). This spent glycol was collected by storm intake and transmitted to the closest outfall. Modifications will allow for all spent glycol collected within the island to be directed to our glycol collection tank which is then sent to WRA for processing. Portions of the scope of work are FAA grant eligible. The breakdown of costs have been sent to FAA for review. Final quantity determination is still being discussed. The breakdown currently is as follows:

- FAA eligible (61%): \$336,717.71
- Airport funded (39%): \$215,650.66 (\$110k for new signs added)
- Total: \$552,368.37

Ms. Lauridsen Sand asked what changed. The Chief Development Officer stated Authority staff thought the aircraft would idle during deicing, but found the airlines were running their engines which is pushing the glycol back further than anticipated.

The Chief Development Officer recommended the Board approve Change Order No. 7 with Flynn Company, Inc. in the amount of \$552,368.37 for the Terminal Deicing Apron Bid Package No. 2 Project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents.

Mr. Feldmann moved to approve Change Order No. 7 with Flynn Company, Inc. in the amount of \$552,368.37 for the Terminal Deicing Apron Bid Package No. 2 Project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-036 Consider the Iowa Department of Transportation (IDOT) State Airport Improvement Program (AIP) Grant Application for FY 2027

The Chief Development Officer stated the Iowa Department of Transportation (IDOT) State Airport Improvement Program Grant applications require an Airport Board resolution approving the application. The award of an IDOT State Airport Improvement Program Grant is determined by a point system similar to the FAA's system for awarding grants. The Authority is requesting a State Airport Improvement Program Grant to assist on the following project(s):

Expand South quadrant general aviation apron to support new hangar buildout or rehabilitation of North General Aviation apron for increased aircraft parking.

- Total Project cost: \$800,000.00
- Airport Share (50%): \$400,000.00
- State Share (50%): \$400,000.00

The Chief Development Officer recommended the Board approve the resolution authorizing the IDOT State Airport Improvement Program Grant Application for FY 2027, authorize the Chief Executive Officer to accept and sign the grant award once received from the IDOT, and authorize the Chief Development Officer to close out this grant when completed in accordance with the contract documents.

Mr. Christensen moved to approve the resolution authorizing the IDOT State Airport Improvement Program Grant Application for FY 2027, authorize the Chief Executive Officer to accept and sign the grant award once received from the IDOT, and authorize the Chief Development Officer to close out this grant when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-037 Consider the Iowa Department of Transportation (IDOT) Commercial Service Vertical Infrastructure (CSVI) Grant Application for FY 2027

The Chief Development Officer stated the Iowa Department of Transportation (IDOT) Commercial Service Vertical Infrastructure Grant applications require an Airport Board resolution approving the application. The level of eligibility for the IDOT Commercial Service Vertical Infrastructure Grant monies is based on the annual number of enplanements at commercial service airports. Currently, Des Moines Airport Authority is eligible for an estimated \$702,582.00 annually, dependent on the level of appropriations by the Legislature. The fiscal year 2027 grant application will provide partial funding for the Terminal Lift program.

The Chief Development Officer recommended the Board approve the resolution authorizing the IDOT Commercial Service Vertical Infrastructure Grant Application for FY 2027, authorize the Chief Executive Officer to accept and sign the grant award once received from the IDOT, and authorize the Chief Development Officer to close out this grant when completed in accordance with the contract documents.

Mr. Feldmann moved to approve the resolution authorizing the IDOT Commercial Service Vertical Infrastructure Grant Application for FY 2027, authorize the Chief Executive Officer to accept and sign the grant award once received from the IDOT, and authorize the Chief Development Officer to close out this grant when completed in accordance with the contract documents. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-038 Consider 2026 Miscellaneous Pavement Repairs Project

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the 2026 Miscellaneous Pavement Repairs Project

The Chief Development Officer stated the project generally consists of replacement of failed pavement throughout the airport campus. Portions of the work are located within the airport security perimeter (Airside) mostly at the T Hangar complex, along with landside scope of work.

The Engineer's Estimate for this project is \$136,157.50.

Ms. Lauridsen Sand opened the Public Hearing.

Mr. Lauridsen Sand invited public comment. There were no comments.

Ms. Lauridsen Sand closed the Public Hearing.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2026 Miscellaneous Pavement Repairs Project

The Chief Development Officer recommended the Board approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2026 Miscellaneous Pavement Repairs Project.

Mr. Christensen moved to approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the 2026 Miscellaneous Pavement Repairs Project. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

c. Consider award of contract for the 2026 Miscellaneous Pavement Repairs Project to TK Concrete, Inc. in the amount of \$95,970.00

The Chief Development Officer stated four bids were received. The lowest responsive, responsible bidder was TK Concrete, Inc. in the amount of \$95,970.00.

The Chief Development Officer recommended the Board approve the contract with TK Concrete, Inc., in the amount of \$95,970.00 for the 2026 Miscellaneous Pavement Repairs project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents.

Mr. Dickinson moved to approve the contract with TK Concrete, Inc., in the amount of \$95,970.00 for the 2026 Miscellaneous Pavement Repairs project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-039 Consider Terminal Way Area Improvements Project

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Terminal Way Area Improvements Project

The Chief Development Officer stated the project includes the construction of pavement improvements along Terminal Way and Duck Pond Road. The project includes construction of Portland cement concrete and hot mix asphalt roadway, driveways, sidewalk pavement; storm sewer structures and pipe; parking lot striping; removal of existing pavements and storm sewer; chain link and cable wire fence; site electrical, lighting, and communications; traffic control; surface restoration and seeding; and construction staking.

The Engineer's Estimate for this project is \$613,705.50.

Ms. Lauridsen Sand opened the Public Hearing.

Mr. Lauridsen Sand invited public comment. There were no comments.

Ms. Lauridsen Sand closed the Public Hearing

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Terminal Way Area Improvements Project

The Chief Development Officer recommended the Board approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Terminal Way Area Improvements Project.

Mr. Christensen moved to approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Terminal Way Area Improvements Project. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

c. Consider award of contract for the Terminal Way Area Improvements Project to Reilly Construction Co., Inc. in the amount of \$540,949.00.

The Chief Development Officer stated four bids were received. The lowest responsive, responsible bidder was Reilly Construction Co., Inc. in the amount of \$540,949.00.

The Chief Development Officer recommended the Board approve the contract with Reilly Construction Co., Inc. in the amount of \$540,949.00 for the Terminal Way Area Improvements project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents.

Mr. Feldmann moved to approve the contract with Reilly Construction Co., Inc. in the amount of \$540,949.00 for the Terminal Way Area Improvements project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-040 Consider Parking Garage Maintenance 2026 Project

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Parking Garage Maintenance 2026 Project

The Chief Development Officer stated the project includes repairing concrete surfaces, restoring traffic markings, and performing structural repairs on concrete beams, columns and tee flanges. Additional responsibilities include repairing traffic toppings, sealing asphalt cracks, addressing plumbing issues, and completing various mechanical, painting and door/window maintenance tasks.

The Engineer's Estimate for this project is \$337,600.00.

Ms. Lauridsen Sand opened the Public Hearing.

Mr. Lauridsen Sand invited public comment. There were no comments.

Ms. Lauridsen Sand closed the Public Hearing.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Maintenance 2026 Project

The Chief Development Officer recommended the Board approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Maintenance 2026 Project.

Mr. Dickinson moved to approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Maintenance 2026 Project. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

c. Consider award of contract for the Parking Garage Maintenance 2026 Project to Browning Chapman, LLC in the amount of \$220,780.00.

The Chief Development Officer stated four bids were received. The lowest responsive, responsible bidder was Browning Chapman, LLC in the amount of \$220,780.00.

The Chief Development Officer recommended the Board approve the contract with Browning Chapman, LLC, in the amount of \$220,780.00 for the Parking Garage Maintenance 2026 project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents.

Some Board members asked questions which were answered by the Chief Development Officer.

Mr. Christensen moved to approve the contract with Browning Chapman, LLC, in the amount of \$220,780.00 for the Parking Garage Maintenance 2026 project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-041

Consider North General Aviation Apron Taxilane Project

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the North General Aviation Apron Taxilane Project

The Chief Development Officer stated this project includes reconstruction of airfield Portland cement concrete pavements. Includes construction of 11.5” Portland cement concrete pavement, removal of existing pavements, subsurface drainage, pavement markings, traffic controls and site restoration.

The Engineer's Estimate for this project is \$897,138.75.

Ms. Lauridsen Sand opened the Public Hearing.

Mr. Lauridsen Sand invited public comment. There were no comments.

Ms. Lauridsen Sand closed the Public Hearing.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the North General Aviation Apron Taxilane Project

The Chief Development Officer recommended the Board approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the North General Aviation Apron Taxilane Project.

Some Board members asked questions which were answered by the Chief Development Officer.

Mr. Christensen moved to approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the North General Aviation Apron Taxilane Project. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

c. Consider award of contract for the North General Aviation Apron Taxilane Project to Flynn Company, Inc. in the amount of \$913,276.00

The Chief Development Officer stated four bids were received. The lowest responsive, responsible bidder was Flynn Company, Inc. in the amount of \$913,276.00.

The Chief Development Officer recommended the Board approve the contract with Flynn Company, Inc. in the amount of \$913,276.00 for the North General Aviation Apron Taxilane project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents.

Mr. Dickinson moved to approve the contract with Flynn Company, Inc. in the amount of \$913,276.00 for the North General Aviation Apron Taxilane project and authorize the Chief Development Officer to accept and close out this project when completed in accordance with the contract documents. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

d. Consider Professional Services Agreement, Task Order No. 152 with Foth Infrastructure & Environment, LLC for North General Aviation Apron Taxilane Project - Construction Phase Services

The Chief Development Officer stated during the North General Aviation Apron Taxilane Project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project.

Some Board members asked questions which were answered by the Chief Development Officer.

The Chief Development Officer recommended the Board approve the Professional Services Agreement, Task Order No. 152, with Foth Infrastructure & Environment, LLC in the amount of \$79,500.00 and authorize the Chief Development Officer to accept and close out this contract when completed in accordance with the contract documents.

Mr. Dickinson moved to approve the Professional Services Agreement, Task Order No. 152, with Foth Infrastructure & Environment, LLC in the amount of \$79,500.00 and authorize the Chief Development Officer to accept and close out this contract when completed in accordance with the contract documents. Mr. Feldmann seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-042 Consider a Contract for Mechanical Maintenance and Support of the Baggage Handling System with Automatic Systems Inc.

The Chief Development Officer stated Automatic Systems Inc. installed the baggage handling system within the new Terminal. The baggage handling system is a critical system and Authority staff is required to have access to the expertise to maintain the system in its entirety, keeping it operating efficiently with up time critical. Authority staff negotiated a new three-year service agreement with two one-year options for renewal. Rates may be adjusted annually based on the previous year's Employment Cost Index.

Services provided through this contract are:

- Onsite Directed Support twice a year
- Emergency Phone Response 24/7
- Remote troubleshooting and advisory support

- Emergency Onsite Response
- Preventative Maintenance recommendations
- Annual walk-through assessments of the system

Annual costs associated with the extension are approximated as follows:

- January 1, 2027, to December 31, 2027: \$24,600.00
- January 1, 2028, to December 31, 2028: ~ \$25,486.00
- January 1, 2029, to December 31, 2029: ~ \$26,403.00
- January 1, 2030, to December 31, 2030: ~ \$27,354.00
- January 1, 2031, to December 31, 2031: ~ \$28,338.00

A total of ~ \$132,181.00 for five years.

Some Board members asked questions which were answered by the Chief Development Officer.

The Chief Development Officer recommended the Board approve a Contract for Mechanical Maintenance and Support of the Baggage Handling System with Automatic Systems Inc. for an initial price of \$24,600.00.

Mr. Christensen moved to approve a Contract for Mechanical Maintenance and Support of the Baggage Handling System with Automatic Systems Inc. for an initial price of \$24,600.00. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-043

Public Hearing: Consider the Second Amendment to the News, Gift, and Retail Concession Agreement with Hudson Group Retail, LLC

The Chief Financial Officer stated the current agreement with Hudson expires on June 30, 2026. This amendment extends the agreement to cover the period between its expiration and the opening of the new terminal. All other terms and conditions of the agreement remain unchanged and in full effect.

The Chief Financial Officer stated Hudson was awarded the retail concession through the Request For Proposal process in February 2026 for an initial term of eight years, with an option to extend for an additional two years.

Ms. Lauridsen Sand opened the Public Hearing.

Mr. Lauridsen Sand invited public comment. There were no comments.

Ms. Lauridsen Sand closed the Public Hearing.

The Chief Financial Officer recommended the Board approve the Second Amendment to the News, Gift, and Retail Concession Agreement with Hudson Group Retail, LLC.

Mr. Feldmann moved to approve the Second Amendment to the News, Gift, and Retail Concession Agreement with Hudson Group Retail, LLC. Ms. Feeney seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-044 Approve Business Dashboard Access Agreement with Uber

The Chief Executive Officer stated Uber has made a request to install two kiosks which would allow passengers who do not have a mobile device or the Uber app to request an Uber. Authority staff has identified an available location for various kiosks in the baggage claim area. The kiosks will be relocated to designated areas in the new terminal at a later date. There are no financial considerations to this agreement as the Authority receives revenue from each ride provided.

Some Board members asked questions which were answered by the Chief Executive Officer.

The Chief Executive Officer recommended the Board approve a Business Dashboard Access Agreement with Uber and authorize the CEO to sign the agreement.

Mr. Feldmann moved to approve a Business Dashboard Access Agreement with Uber and authorize the CEO to sign the agreement. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-045 Consider Amending Taxicab Services Operating Permit Requirements

The Chief Executive Officer stated Trans Iowa, LC has requested the Board consider adjusting the age requirements for taxicab vehicles to 15 years old (see section 2.23 of taxicab permit). The current Taxicab Services Operating Permit requires no less than 80% of an operator's fleet be less than 10 years of age. Any vehicles older than 10 years old are required to submit to an annual vehicle inspection to ensure the vehicle is in appropriate condition and in compliance with Airport Rules and Regulations. The proposed change would allow for no less than 80% of an operator's fleet to be less than 15 years old and annual inspections would still be required for any vehicle older than 10 years old.

Some Board members asked questions which were answered by the Chief Executive Officer.

The Chief Executive Officer recommended the Board approve Amending Taxicab Services Operating Permit Requirements.

Mr. Christensen moved to approve Amending Taxicab Services Operating Permit Requirements. Mr. Dickinson seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-046 Consider CIPEC Employment Agreement

The Chief Executive Officer stated a three-year employment agreement has been negotiated with CIPEC. The current agreement ends June 30, 2026, with the new agreement in effect from July 1, 2026, through June 30, 2029. The agreement includes an annual adjustment to the Authority pay plan Control Points by the higher of 3% or an amount determined by Authority Management based on independent compensation consultant.

The Chief Executive Officer recommended the Board approve the CIPEC Employment Agreement.

Mr. Dickinson moved to approve the CIPEC Employment Agreement. Mr. Feldmann seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

A26-047 Financial Report

- The Chief Financial Officer reported:
 - Revenue
 - Concession revenue remained strong during Spring Break, while parking revenue reached a record high, exceeding \$2.1M for the month.
 - Excluding interest income, total revenue is 2.5% above budget and 4.3% higher than the prior year for Q1 2026.
 - Expenses
 - Total expenses are 1.4% over budget and 3.9% higher than last year, primarily due to increased field maintenance costs in March caused by severe weather.
 - Cash Position
 - Total cash is down by \$4.9M from prior month. Received reimbursement of \$5.6M from State grants.
 - 2025 Audit
 - The auditors are coming here the last week of April 2026.
 - Ms. Feeney and Mr. Dickinson will assist with audit questions.

A26-048 Briefing

- The Chief Executive Officer reported:
 - March 2026 taxi statistics.
 - March 2026 passenger statistics are not available yet.
 - March 2026 summary statistics.
 - Summary of discussion/topics at the Allegiant Airport Conference that Ms. Hoodjer and the Chief Executive Officer attended in late March/early April 2026. The Chief Executive Officer stated Allegiant is very happy operating here.
 - Some Board members asked some questions which were answered by the Chief Executive Officer.

- Risk Register
 - #32 changed to red. The Chief Development Officer provided details.
 - Board members asked some questions which were answered by the Airport Authority officers.
- Hotel RFQ Update
 - Responses to the RFQ were due April 10, 2026. No responses were received. The Chief Executive Officer stated right now is not the right conditions for the developers due to cost, timing, and other projects.

A26-049 Next Meeting

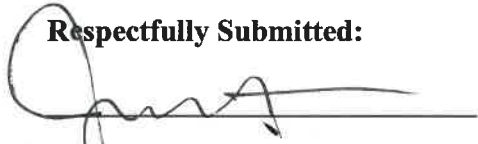
- May 12, 2026, Regular Board Meeting

A26-050 Adjourn

Mr. Feldmann moved to adjourn the meeting. Mr. Christensen seconded. Motion Carried: 5-0-0-0; Yeas: Christensen, Dickinson, Feeney, Feldmann, Lauridsen Sand; Nays: 0; Abstained: 0; Absent: 0.

The meeting adjourned at 9:19 a.m.

Respectfully Submitted:



Jessica Feeney
Secretary/Treasurer



Mary Benson
Board Clerk