

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: December 8, 2020

TIME: 9:00 a.m.

PLACE: This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Attendance in the room will be limited to ten individuals at any one time.

Agenda

Call to Order and Roll Call

1. Consider Minutes for:
 - a. November 10, 2020, Board Meeting
 - b. November 10, 2020, Board Workshop
2. Consider Programming for the Expansion of the Terminal Parking Garage provided by Kimley-Horn & Associates, Inc. (Executive Director)
3. Consider Professional Services Agreement, Task Order No. 73, with Foth Infrastructure and Environment, LLC, for Runway 13/31 & Runway 5/23 Intersection Reconstruction Design (Director of Engineering)
4. Consider Task Order No. 8 for the design of Cowles Drive Reconstruction Phase 2 with Kimley-Horn & Associates, Inc. (Director of Engineering)
5. Consider Change Order No. 2 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project (Director of Engineering)
6. Consider Supplement No. 1 to Task Order No. 71, with Foth Infrastructure & Environment, LLC for Passenger Boarding Bridge Replacement Project - Construction Phase Services (Director of Engineering)
7. Consider Change Order No. 5 for Reconstruct Runway 5/23 Phase I with Flynn Company, Inc. (Director of Engineering)
8. Consider Professional Services Agreement, Task Order No. 75, with Foth Infrastructure and Environment, LLC for Taxi Lane Design into the Future Corporate Hangar Area (Director of Engineering)
9. Consider Supplemental No. 1 to Task Order No. 65 with Foth Infrastructure and Environment, LLC for Building No. 7 Relocation Design (Director of Engineering)

- 10. Consider Approval of Airline Operating and Use Agreement Seventh Amendment (Director of Finance)**
- 11. Financial Report (Director of Finance)**
- 12. Briefing (Executive Director)**
- 13. Closed session, pursuant to Iowa Code § 21.5(1)(c), to discuss strategy with counsel in a litigation matter where its disclosure would be likely to prejudice or disadvantage the position of the Authority in that litigation**
- 14. Potential action regarding Proposed Cure Related to Rental Concession and Lease Agreement between the Hertz Corporation and Des Moines Airport Authority – Chapter 11 Case No. 20-11218**
- 15. Potential action regarding Notice of Rejection of Rental Concession and Lease Agreement between DTG Operations, Inc (d/b/a Dollar Rent A Car and Thrifty Car Rental) and Des Moines Airport Authority – Chapter 11 Case No. 20-11218**
- 16. Next Meeting**
 - a. January 12, 2021, Regular Board Meeting**
- 17. Adjourn**

Agenda Notes:

Call to Order and Roll Call

1. **Consider Minutes for:**
 - a. **November 10, 2020, Board Meeting**
 - b. **November 10, 2020, Board Workshop**
2. **Consider Programming for the Expansion of the Terminal Parking Garage provided by Kimley-Horn & Associates, Inc. (Executive Director)**

A presentation on the potential expansion of the Terminal Parking Garage was provided at a November 8, 2020, Authority Board Workshop. Programming provides direction for potential expansion of the current parking garage structure in correlation with the future Terminal. Programming is the basis for design of the expansion.

Staff Recommendation: Approve programming associated with the expansion of the Terminal Parking Garage as provided by Kimley-Horn & Associates, Inc.

3. **Consider Professional Services Agreement, Task Order No. 73, with Foth Infrastructure and Environment, LLC, for Runway 13/31 & Runway 5/23 Intersection Reconstruction Design (Director of Engineering)**

This project will provide design services to include plans and specifications for the reconstruction of runway mainline pavement and runway shoulder pavement located within the intersection of both Runway 5/23 and Runway 13/31. The negotiated amount of the agreement is \$393,750.00 and is eligible for the normal 90/10 FAA grant allocation. The FAA has reviewed the contract and fees and provided their approval. FAA funding for the project will be included in FAA AIP Grant 81. The project is included in the Airport Authority's approved FY2021 budget.

Staff Recommendation: Approve the professional services agreement, Task Order No. 73, with Foth Infrastructure and Environment, LLC for Runway 13/31 & Runway 5/23 Intersection Reconstruction Design, in the amount of \$393,750.00; authorize the Executive Director to sign FAA AIP Grant 81 when issued; and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

4. Consider Task Order No. 8 for the design of Cowles Drive Reconstruction Phase 2 with Kimley-Horn & Associates, Inc. (Director of Engineering)

Phase One construction of a new entrance road was approved by the Board on July 14, 2020. This task order will provide the design for Phase Two reconstruction and continuation of the new entrance roadway into the new Terminal area. The new entrance is located just north of the current exit of Cowles onto Fleur Drive. The new roadway will continue from where Phase One terminates, extending through Duck Pond to the North, and wrapping around in front of the future Terminal where it will terminate and tie into the current Cowles Drive, just north of the existing terminal. This project is the second of three phases for the reconstruction of Cowles Drive. Through this task order, the Consultant will provide the necessary plans and specifications to produce construction documents. The contract to provide this service is \$1,060,600.00. This task order is included in the Airport Authority's FY 2021 budget.

Staff Recommendation: Approve Task Order No. 8 for the design of Cowles Drive Reconstruction Phase 2 with Kimley-Horn & Associates, Inc. in the amount of \$1,060,600.00 and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

5. Consider Change Order No. 2 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project (Director of Engineering)

The Board approved Resolution A20-058 at the May 12, 2020, Board meeting, which approved the purchase and replacement of four passenger boarding bridges (PBB). Within the bid documents for these bridges, pricing was provided for the replacement of PBB in FY2020, FY2021, and FY2022. Purchase of four additional PBB was included in the Airport Authority's FY2021 approved budget. Authority staff would like to proceed with the purchase and replacement of PBB's at gates A2, A3, A4, and C6.

Staff Recommendation: Approve Change Order #2 with JBT AeroTech Corporation for the Passenger Boarding Bridge Replacement Project in the amount of \$2,476,296.00.

6. Consider Supplement No. 1 to Task Order No. 71, with Foth Infrastructure & Environment, LLC for Passenger Boarding Bridge Replacement Project - Construction Phase Services (Director of Engineering)

During the Passenger Boarding Bridge Replacement Project to occur in 2021, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. The negotiated amount of the agreement is \$108,000.00.

Staff Recommendation: Approve Supplement No. 1 to Task Order No. 71 with Foth Infrastructure & Environment, LLC in the amount of \$108,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

7. Consider Change Order No. 5 for Reconstruct Runway 5/23 Phase I with Flynn Company, Inc. (Director of Engineering)

The Proposed Change Order No. 5 adjusts the contract value for final reconciliation of quantities outlined within the contract's schedule of values along with incentives (PWL's – percentage within limits) provided in the contract. Quantities of items installed throughout the project were tracked and recorded by the engineering firm engaged by the Authority for construction observation and administration. This change order adjusts the contract for actual units used and installed. The contracted value per unit did not change; the estimated number of units is being adjusted for actual number of units used. Incentives allowed through the contract are based on pavement strength and thickness. Pavements were tested throughout project installation by an independent firm and Flynn exceeded the minimum standards making them eligible to receive the contracted incentives. Items within the change order are reimbursable by the FAA at 90%.

Staff Recommendation: Approve Change Order No. 5 for Reconstruct Runway 5/23 Phase I with Flynn Company, Inc. in the amount of \$296,356.78.

8. Consider Professional Services Agreement, Task Order No. 75, with Foth Infrastructure and Environment, LLC for Taxi Lane Design into the Future Corporate Hangar Area (Director of Engineering)

This contract will provide design services to include detailed work, services, materials, equipment and supplies necessary to provide plans and specifications for the construction of a taxi lane & shoulder pavement leading to the development area designated for future corporate hangars located in the South Quadrant of the Airport. This pavement is located to the East of building 37, the older T-hangars. The negotiated amount of the agreement is \$59,000.00. The construction of the project has been awarded an IDOT grant which will provide approximately 35% of the construction costs. The project is listed in the Authority's FY2021 budget.

Staff Recommendation: Approve the professional services agreement, Task Order No. 75, with Foth Infrastructure and Environment, LLC for taxi lane design into the future corporate hangar area in the amount of \$59,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

9. Consider Supplement No. 1 to Task Order No. 65, with Foth Infrastructure and Environment, LLC for Building No. 7 Relocation Design (Director of Engineering)

This contract will provide design services to include detailed work, services, materials, equipment, and supplies necessary to provide plans and specifications for the relocation of existing building No. 7 (the current Des Moines Flying Service facility) from the East quadrant of the Airport to the South Quadrant. Building No. 7 will have the offices removed, then it will be lifted and transported to new footings and slab located in the

South Quadrant. This project is listed as one of the Terminal enabling projects. The negotiated amount of the agreement is \$156,000.00. The project is listed in the Airport Authority's FY2021 budget.

Staff Recommendation: Approve Supplement No. 1 to Task Order No. 65, with Foth Infrastructure and Environment, LLC for Building No. 7 Relocation Design in the amount of \$156,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

10. Consider Approval of Airline Operating and Use Agreement Seventh Amendment (Director of Finance)

United Parcel Service (UPS) has returned the Airline Operating and Use Agreement Seventh Amendment. This amendment extends the term of the agreement through December 31, 2021. Authority staff requests that the Board Chair be authorized to execute remaining amendments as they are received from the Airlines.

Staff Recommendation: Approve the Seventh Amendment to the Airline Operating and Use Agreement and authorize the Board Chair to execute remaining amendments as they are received from the Airlines.

11. Financial Report (Director of Finance)

12. Briefing (Executive Director)

13. Closed session, pursuant to Iowa Code § 21.5(1)(c), to discuss strategy with counsel in a litigation matter where its disclosure would be likely to prejudice or disadvantage the position of the Authority in that litigation

14. Potential action regarding Proposed Cure Related to Rental Concession and Lease Agreement between the Hertz Corporation and Des Moines Airport Authority – Chapter 11 Case No. 20-11218

15. Potential action regarding Notice of Rejection of Rental Concession and Lease Agreement between DTG Operations, Inc (d/b/a Dollar Rent A Car and Thrifty Car Rental) and Des Moines Airport Authority – Chapter 11 Case No. 20-11218

16. Next Meeting

a. January 12, 2021, Regular Board Meeting

17. Adjourn