

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: October 13, 2020

TIME: 9:00 a.m.

PLACE: This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Attendance in the room will be limited to ten individuals at any one time.

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for September 8, 2020, Board Meeting**
- 2. Consider Change Order No. 2 for Cowles Drive Phase I project with Reilly Construction Company, Inc. (Director of Engineering)**
- 3. Consider Change Order No. 3 for 2020 Miscellaneous Pavement Repairs & Beacon Relocation project with Iowa Contracting, Inc. (Director of Engineering)**
- 4. Consider New Farm Lease Agreement (Director of Finance)**
- 5. Financial Report (Director of Finance)**
- 6. Briefing (Executive Director)**
- 7. Next Meeting**
 - a. November 10, 2020, Regular Board Meeting**
- 8. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for September 8, 2020, Board Meeting**
- 2. Consider Change Order No. 2 for Cowles Drive Phase I project with Reilly Construction Company, Inc. (Director of Engineering)**

Change Order No. 2 to the Cowles Drive Phase I project adjusts the contract value for two items related to the project. (1) Retaining wall construction. As the plan set progressed through the City of Des Moines' permit and development center, it was determined that the three tier retaining wall would be considered as one unit. This required structural calculations to be determined, along with additional materials and methods utilized to install the wall. (2) Performance, Payment & Maintenance Bond. This bond was required to be modified from the original 2 years of coverage to 4 years of coverage for items located within the city ROW (right of way).

Staff Recommendation: Approve Change Order No. 2 for Cowles Drive Phase I with Reilly Construction Company, Inc. in the amount of \$130,335.20.

- 3. Consider Change Order No. 3 for 2020 Miscellaneous Pavement Repairs & Beacon Relocation project with Iowa Contracting, Inc. (Director of Engineering)**

Change Order No. 3 to the project will adjust the quantity of bid items (and associated unit costs from bidding) utilized on the Miscellaneous Pavement project to incorporate taxi lane modifications leading to the Principal Hangar, Building No. 60. Principal reached out to Authority staff and indicated that they will be changing aircraft sometime during the months of December 2020, or January 2021. With a larger aircraft, the turning radius at the corner of the taxi lane and approach to their apron will need to be enlarged. To accomplish the necessary work yet this fall, and with Iowa Contracting still on the field, Authority staff proposes completing this work under their existing agreement. However, the design and construction for this work will be reimbursed by Principal.

Staff Recommendation: Subject to an agreement for reimbursement from tenant, approve Change Order No. 3 for 2020 Miscellaneous Pavement Repairs & Beacon Relocation Project with Iowa Contracting, Inc. in the amount of \$171,957.65. Authorize the Executive Director to accept and sign a reimbursement agreement with Principal Life Insurance Company and Change Order No. 3 with Iowa Contracting, Inc., and authorize the Director of Engineering and Planning to accept and close out this change order when completed in accordance with the contract documents.

4. Consider New Farm Lease Agreement (Director of Finance)

The existing farm tenant provided notice that he was exercising his right to terminate the farm lease agreement effective February 28, 2021. Another farmer who has worked with the existing tenant and has experience on the Authority's farmland is interested in assuming the lease. A one-year lease agreement has been negotiated with Gary Van Ryswyk beginning on March 1, 2021.

Staff Recommendation: Approve the lease of Authority agricultural land to Gary Van Ryswyk for farm operations beginning March 1, 2021.

5. Financial Report (Director of Finance)

6. Briefing (Executive Director)

7. Next Meeting

a. November 10, 2020, Regular Board Meeting

8. Adjourn