

Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD

DATE: April 13, 2021
TIME: 9:00 a.m.
PLACE: This meeting will be conducted electronically due to the COVID-19 pandemic. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Attendance in the room will be limited to ten individuals at any one time.

Agenda

Call to Order and Roll Call

1. Consider Minutes for March 9, 2021, Regular Board Meeting
2. Consider the Iowa Department of Transportation (IDOT) State Airport Improvement Program Grant Application for FY 2022 (Director of Engineering)
3. Consider the Iowa Department of Transportation (IDOT) State Commercial Service Vertical Infrastructure Grant Application for FY 2022 (Director of Engineering)
4. Consider the Construct Future Corporate Hangar Taxilane Project (Director of Engineering)
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for the Construct Future Corporate Hangar Taxilane Project;
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Construct Future Corporate Hangar Taxilane Project;
 - c. Consider award of contract for the Construct Future Corporate Hangar Taxilane project to Reilly Construction Co., Inc. in the amount of \$1,114,504.50; and
 - d. Consider Professional Services Agreement, Task Order No. 80 with Foth Infrastructure & Environment, LLC for Construct Future Corporate Taxilane Project - Construction Phase Services.
5. Consider Acceptance of Airport Coronavirus Response Grants (ACRGP) (Executive Director)
6. Consider Task Order No. 2 with Bolton & Menk, Inc. for the design of Parking Garage Expansion Project (Director of Engineering)
7. Financial Report (Director of Finance)

8. Briefing (Executive Director)

9. Next Meeting

a. May 11, 2021, Regular Board Meeting

10. Adjourn

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for March 9, 2021, Regular Board Meeting**
- 2. Consider the Iowa Department of Transportation (IDOT) State Airport Improvement Program Grant Application for FY 2022 (Director of Engineering)**

The award of an IDOT State Airport Improvement Program Grant is determined by a point system similar to the FAA's system for awarding grants. The Authority is requesting a State Airport Improvement Program grant to assist on the following projects:

- a. Pave N.E. Perimeter Road
 - i. Project cost estimated at \$570,000.00
 - ii. Grant Application at \$285,000.00 (50%)
- b. Relocate the Automated Surface Observing System (ASOS) & Surface Weather System (SWS) Equipment
 - i. Project cost estimated at \$85,000.00
 - ii. Grant Application at \$59,500.00 (70%)

Staff recommendation: Approve the IDOT State Airport Improvement Program Grant Application for FY 2022, authorize the Executive Director to accept and sign the grant award once received from the IDOT, and authorize the Director of Engineering and Planning to close out this grant when completed in accordance with the contract documents.

- 3. Consider the Iowa Department of Transportation (IDOT) State Commercial Service Vertical Infrastructure Grant Application for FY 2022 (Director of Engineering)**

The level of eligibility for IDOT State Commercial Service Vertical Infrastructure Grant monies is based on the annual number of enplanements at commercial service airports. Currently, Des Moines Airport Authority is eligible for an estimated \$705,019.00 annually, dependent on the level of appropriations by the Legislature. The fiscal year 2022 grant application will provide partial funding for the design of a parking garage facility connecting to our existing structure. This project is part of the Terminal Development Project.

Staff Recommendation: Approve the IDOT State Commercial Service Vertical Infrastructure Grant Application for FY 2022, authorize the Executive Director to accept and sign the grant award once received from the IDOT, and authorize the Director of Engineering and Planning to close out this grant when completed in accordance with the contract documents.

4. Consider the Construct Future Corporate Hangar Taxilane Project (Director of Engineering)

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Construct Future Corporate Hangar Taxilane Project

This contract is for the construction of 500 linear feet of taxilane pavement adjacent to Building 37. This taxilane will provide access for corporate aircraft, up to 100 ft wingspan (Gulfstream G-650) to an undeveloped area of the South Quadrant that is reserved for corporate aviation hangars.

The Engineer's Estimate for this project is \$1,116,328.00.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Construct Future Corporate Hangar Taxilane Project

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Construct Future Corporate Hangar Taxilane project.

c. Consider award of contract for the Construct Future Corporate Hangar Taxilane project to Reilly Construction Co., Inc. in the amount of \$1,114,504.50.

The lowest responsive, responsible bidder was Reilly Construction Co., Inc. in the amount of \$1,114,504.50.

Staff Recommendation: Approve the contract with Reilly Construction Co., Inc. in the amount of \$1,114,504.50 for the improvement and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

d. Consider Professional Services Agreement, Task Order No. 80 with Foth Infrastructure & Environment, LLC for Construct Future Corporate Taxilane Project - Construction Phase Services

During the Construct Future Corporate Hangar Taxilane project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. The negotiated amount of the agreement is \$70,000.00.

Staff Recommendation: Approve the professional services agreement No. 80 with Foth Infrastructure & Environment, LLC in the amount of \$70,000.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

5. Consider Acceptance of Airport Coronavirus Response Grants (ACRGP) (Executive Director)

In response to the COVID-19 pandemic the federal government has passed the Coronavirus Response and Relief Supplemental Appropriations Act (CRRSA) which includes an Airport Coronavirus Response Grant Program (ACRGP) for commercial service airports. The Des Moines Airport Authority has been approved for two grants, the first in the amount of \$5,031,860.00. These funds may be used for costs related to airport operations, personnel, cleaning, sanitization, janitorial services, combating the spread of pathogens at the airport, and debt service payments.

A second grant has been approved and will be issued to assist concessioners. The second grant award is in the amount of \$305,634.00. That grant will be issued to the Authority for distribution to those eligible concessioners operating in Des Moines to include News and Gift concessions, Food and Beverage concessions, car rental operations, and several smaller concessioners.

Staff Recommendation:

A. Approve an Airport Coronavirus Response Grant in the amount of \$5,031,860.00, authorize the Executive Director to sign the grant, and authorize the Director of Finance to close out the grant when all applicable dollars have been expended.

B. Approve an Airport Coronavirus Response Grant in the amount of \$305,634.00, authorize the Executive Director to sign the grant, and authorize the Director of Finance to close out the grant when all applicable dollars have been expended.

6. Consider Task Order No. 2 with Bolton & Menk, Inc. for the design of Parking Garage Expansion Project (Director of Engineering)

As part of the Terminal Development Plan projects, the expansion of the North parking garage was identified as a requirement. This expansion will extend the parking ramp to the North, creating a five story parking facility. The scope of services to be performed by the Consultant includes detailed work, services, materials, equipment and supplies necessary to provide design services including five story ramp, entrance plaza, road relocations, façade improvements, utility relocations and vertical circulation. This project is included in the Master Agreement for Non AIP projects with Bolton & Menk, Inc. Design and construction documents will be developed and issued for bidding purposes.

Staff Recommendation: Approve Task Order No. 2 with Bolton & Menk, Inc. for \$2,153,287.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

7. Financial Report (Director of Finance)

8. Briefing (Executive Director)

9. Next Meeting

- a. May 11, 2021, Regular Board Meeting**

10. Adjourn