

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: November 9, 2021
TIME: 9:00 a.m.
PLACE: This meeting will be conducted electronically due to a possibility that a majority of the board members will be appearing electronically for the meeting. The public may join our Zoom meeting at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Individuals attending in person are required to wear facemasks.

Agenda

Call to Order and Roll Call

- 1. Consider Minutes for October 12, 2021, Regular Board Meeting**
- 2. Consider Tenth Amendment to ARINC Inc. Contract for Maintenance and Support of the Common Use System (Director of Engineering)**
- 3. Consider Agreement with the United States Department of Agriculture Wildlife Services (Director of Operations)**
- 4. Consider Fiscal Year 2022 Operation and Maintenance Budget and Capital Improvement Budget (Director of Finance)**
- 5. Financial Report (Director of Finance)**
- 6. Briefing**
- 7. Next Meeting**
 - a. December 14, 2021, Regular Board Meeting**
- 8. Adjourn**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for October 12, 2021, Regular Board Meeting**
- 2. Consider Tenth Amendment to ARINC Inc. Contract for Maintenance and Support of the Common Use System (Director of Engineering)**

On February 9, 2009, the Des Moines International Airport entered into a contract with ARINC Incorporated to provide and install a common use platform at both the Terminal Ticket Counters and Concourse Gates. The original agreement included a maintenance and support requirement. The ninth amendment established support based on cloud-based services. This Tenth amendment updates/modifies the maintenance costs and scope based on the version of common use installed. This proposed Tenth amendment continues the maintenance and support agreement through August 2022. The common use system is a proprietary system and Authority staff does not have access, or the expertise, to maintain the system in its entirety. Previous and current annual costs associated with the support are as follows:

- Aug 13, 2019: \$106,898.14
- Aug 13, 2020: \$109,707.44
- Aug 13, 2021: \$112,598.15

Staff Recommendation: Approve the Tenth amendment to the ARINC Inc. contract for maintenance and support of the Common Use System.

- 3. Consider Agreement with the United States Department of Agriculture Wildlife Services (Director of Operations)**

This agreement will provide direct, year-round wildlife control services, utilizing a part-time wildlife biologist and one part-time wildlife technician. The biologist and technician are provided office space and equipment storage space on Airport property. Wildlife services will monitor wildlife use patterns on the airfield and apply an integrated wildlife management approach to reduce wildlife hazards to aviation. In addition, wildlife services will provide wildlife management training to Airport Operations personnel as required under title 14 Code of Federal Regulations Part 139. This is a 3-year agreement that either party may terminate with 120 days' written notice. The annual cost is \$66,000 and is included in the 2022 budget.

Staff Recommendation: Approve the Agreement with the United States Department of Agriculture Wildlife Services and authorize the Executive Director to sign the Agreement with the United States Department of Agriculture.

4. Consider Fiscal Year 2022 Operation and Maintenance Budget and Capital Improvement Budget (Director of Finance)

The proposed 2022 O&M, Capital Improvement budgets, and Rates & Charges were provided to the Board at the October 12, 2021, regular Board meeting. A budget consultation meeting was held with the airlines on October 6th. The proposed 2022 budget presented to both the Board and the Airlines was prepared keeping our airline rates and charges the same as were set in 2021 with the exception of airline landing fees. Staff has continued to review the proposed budget, specifically salaries and wages. The only change to the budget provided in October is an increase in the budgeted wages. There were no other changes to the proposed 2022 budget based on Board feedback.

Staff Recommendation: Approve Fiscal Year 2022 Operation and Maintenance Budget, Capital Improvement Budget and Rates & Charges document.

5. Financial Report (Director of Finance)

6. Briefing

7. Next Meeting

a. December 14, 2021, Regular Board Meeting

8. Adjourn