

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: July 12, 2022
TIME: 9:00 a.m.
PLACE: The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public. Individuals attending in person are encouraged to wear facemasks.

The public may also monitor the meeting electronically at:
<https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago),
Meeting ID: 984 316 6544#

Agenda

Call to Order and Roll Call

1. Consider Minutes for June 14, 2022, Regular Board Meeting
2. Consider DSM-CEG-3-19-0027-086-2022-Grant Agreement with the FAA in the amount of \$113,966.00 for the Updated Pavement Condition Index Study (Executive Director)
3. Consider Task Order No. 100 for the East Cargo Area Programming Study with Foth Infrastructure & Environment, LLC (Director of Engineering)
4. Consider Updated Des Moines Airport Authority Purchasing Policy (Executive Director)
5. Consider Resolution Authorizing Authority Staff to Negotiate a Contract with the selected Construction Manager-at-Risk Firm, such contract not to be binding on the Authority until approved by this Board (Executive Director)
6. Financial Report (Asst. Executive Director)
7. Briefing (Executive Director)
8. Next Meeting
 - a. August 9, 2022, Regular Board Meeting
9. Adjourn

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for June 14, 2022, Regular Board Meeting**
- 2. Consider DSM-CEG-3-19-0027-086-2022-Grant Agreement with the FAA in the amount of \$113,966.00 for the Updated Pavement Condition Index Study (Executive Director)**

In May, the Board approved a contract with Foth Infrastructure and Environment, LLC to update the Airport Pavement Management System (APMS) which is required to be completed every 3-5 years. The expense for this update is eligible for the normal FAA grant funding at the 90/10 split and the grant agreement has been received from the FAA.

Staff Recommendation: Approve Grant Agreement DSM-CEG-3-19-0027-086-2022 with the FAA in the amount of \$113,966.00 for the Updated Pavement Condition Index Study and authorize the Executive Director to sign the grant.

- 3. Consider Task Order No. 100 for the East Cargo Area Programming Study with Foth Infrastructure & Environment, LLC (Director of Engineering)**

With the recent terminal planning efforts, and to prepare for the terminal construction, the current East Cargo/Green Automobile Parking Lot area has been identified for potential reconfiguration to support airside facility uses. The East Cargo Area Programming Study will look at these areas from the South edge of parking garage structures to Airfield Gate #5. Proposed airside uses include a ground service equipment (GSE) maintenance facility, a de-icing operations building, remote aircraft boarding positions, and de-icing fluid storage. Potential landside uses include a cell phone waiting lot, relocation of parking entrance canopies, an autonomous vehicle lane, realigning Leland Avenue, and conceptual layout of a roundabout at the Duck Pond Road and Leland Avenue intersection. Through this project, the Consultant will further refine the prior development plan and create a program for the orderly development of the East Cargo/Green Automobile Parking Lot that is in support of the overall Terminal Development Program.

Staff Recommendation: Approve Task Order No. 100 for East Cargo Area Programming Study with Foth Infrastructure & Environment, LLC for \$83,900.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

4. Consider an Updated Des Moines Airport Authority Purchasing Policy (Executive Director)

The current Des Moines Airport Authority Purchasing Policy was approved in July of 2016. Since then there have been several staff changes and impacts from inflation that caused Authority staff to review the policy. A proposed revision to the policy that provides increased clarity and purchasing limits was drafted and is being submitted for Board consideration.

Staff Recommendation: Approve an Updated Des Moines Airport Authority Purchasing Policy.

5. Consider Resolution Authorizing Authority Staff to Negotiate a Contract with the selected Construction Manager-at-Risk Firm, such contract not to be binding on the Authority until approved by this Board (Executive Director)

Three firms submitted proposals in response to the Authority's RFQ for CMR Services on May 24, 2022. Authority staff then issued a Request for Proposals (RFP) to the three firms who responded to the RFQ. Proposals were received June 22, 2022, and interviews were held with the three responding firms on June 29, 2022. The Authority has evaluated and ranked each proposal in relation to the selection criteria established in the Notice of Intent, RFQ and RFP. The proposal for the construction of certain public improvements described as the Future Terminal Construction Project submitted by Weitz/Turner is selected as the proposal that offers the best value to the Des Moines Airport Authority for the Project.

Staff Recommendation: Approve a Resolution Authorizing Authority staff to negotiate a contract with the selected Construction Manager-at-Risk firm, such contract not to be binding on the Authority until approved by this Board.

6. Financial Report (Asst. Executive Director)

7. Briefing (Executive Director)

8. Next Meeting

a. August 9, 2022, Regular Board Meeting

9. Adjourn