

**Notice of Public Meeting
of the
DES MOINES AIRPORT AUTHORITY
BOARD**

DATE: April 11, 2023
TIME: 9:00 a.m.
PLACE: The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public.

The public may also monitor the meeting electronically at:
<https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago),
Meeting ID: 984 316 6544#

Agenda

Call to Order and Roll Call

1. Consider Minutes for March 14, 2023, Regular Board Meeting
2. Consider the Iowa Department of Transportation (IDOT) State Airport Improvement Program (AIP) Grant Application for FY 2024 (Director of Engineering)
3. Consider the Iowa Department of Transportation (IDOT) Commercial Service Vertical Infrastructure (CSVI) Grant Application for FY 2024 (Director of Engineering)
4. Consider Parking Garage Expansion Project (Director of Engineering)
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for the Parking Garage Expansion Project
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Expansion Project
 - c. Consider award of contract for the Parking Garage Expansion Project base bid and alternate 3 to The Weitz Company, LLC in the amount of \$49,086,540.00
 - d. Consider Professional Services Agreement, Task Order No. 7, with Bolton & Menk for Parking Garage Expansion Project - Construction Phase Services
5. Consider High Voltage Switchgear Concourse Project (Director of Engineering)
 - a. **Public Hearing** regarding the plans, specifications, form of contract, and estimated total cost for the High Voltage Switchgear Concourse Project
 - b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the High Voltage Switchgear Concourse Project
 - c. Consider rejecting bids for the High Voltage Switchgear Concourse Project due to non-responsive bids.

- 6. Consider Change Order No. 6 for Reconstruct Runway 5/23 Phase II Contract with Flynn Company, Inc. (Director of Engineering)**
- 7. Receive an Update on the New Terminal Project from the Authority's Owner Representative, Anser Advisory (Executive Director)**
- 8. Financial Report (Director of Finance)**
- 9. Briefing (Executive Director)**
- 10. Next Meeting**
 - a. May 9, 2023, Regular Board Meeting**
- 11. Adjourn**

❖ **At the last Authority Board meeting a motion was made to defer a closed session under 21.5(1)(c) to the next subsequent board meeting. Staff believes the closed session is not necessary currently and the Executive Director has therefore not included the item on this month's agenda.**

Agenda Notes:

Call to Order and Roll Call

- 1. Consider Minutes for March 14, 2023, Regular Board Meeting**
- 2. Consider the Iowa Department of Transportation (IDOT) State Airport Improvement Program (AIP) Grant Application for FY 2024 (Director of Engineering)**

Iowa Department of Transportation State Airport Improvement Program Grant applications require an Airport Board resolution approving the application. The award of an IDOT State Airport Improvement Program Grant is determined by a point system similar to the FAA's system for awarding grants. The Authority is requesting a State Airport Improvement Program grant to assist on the following projects:

North GA Apron Reconstructions:

- i. Total Project cost: \$866,694
- ii. Airport Share (55%): \$476,694
- iii. State Share (45%): \$390,000

Staff recommendation: Approve the IDOT State Airport Improvement Program Grant Application for FY 2024, authorize the Executive Director to accept and sign the grant award once received from the IDOT, and authorize the Director of Engineering and Planning to close out this grant when completed in accordance with the contract documents.

- 3. Consider the Iowa Department of Transportation (IDOT) Commercial Service Vertical Infrastructure (CSVI) Grant Application for FY 2024 (Director of Engineering)**

Iowa Department of Transportation Commercial Service Vertical Infrastructure Grant applications require an Airport Board resolution approving the application. The level of eligibility for the IDOT Commercial Service Vertical Infrastructure Grant monies is based on the annual number of enplanements at commercial service airports. Currently, Des Moines Airport Authority is eligible for an estimated \$696,931.00 annually, dependent on the level of appropriations by the Legislature. The fiscal year 2024 grant application will provide partial funding for the following project:

- Glycol Consortium Facility

This project is part of the Future Terminal Development Project.

Staff Recommendation: Approve the IDOT Commercial Service Vertical Infrastructure Grant Application for FY 2024, authorize the Executive Director to accept and sign the grant award once received from the IDOT, and authorize the Director of Engineering and Planning to close out this grant when completed in accordance with the contract documents.

4. Consider Parking Garage Expansion Project (Director of Engineering)

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the Parking Garage Expansion Project

This project will extend the parking ramp to the North of the existing structure, creating a five-story parking facility including 1,122 additional parking spaces. The project will include a new entrance plaza, commercial roadways north of the expansion, finish paving of new entry roadway, utility relocations, vertical circulation, electrical and communication pathways, new switchgear feeding the future terminal, and landscaping.

The Engineer's Estimate for this project is \$47,734,754.00.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Expansion Project

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the Parking Garage Expansion Project.

c. Consider award of contract for the Parking Garage Expansion Project to The Weitz Company, LLC in the amount of \$49,086,540.00

The lowest responsive, responsible bidder was The Weitz Company, LLC in the amount of \$48,750,000.00. This is the base bid for the project. Alternatives will be presented to the Board for discussion and/or approval or rejection. Contract value being presented is based on staff recommendation of accepting bid alternative No. 3 in the amount of \$336,540.00.

Staff Recommendation: Approve the contract with The Weitz Company, LLC in the amount of \$49,086,540.00 including bid alternative No. 3, authorize the Executive Director to sign the contract with The Weitz Company, LLC for the improvement, and authorize the Director of Engineering and Planning to accept and close out this project when completed in accordance with the contract documents.

d. Consider Professional Services Agreement, Task Order No. 7, with Bolton & Menk for Parking Garage Expansion Project - Construction Phase Services

During the Parking Garage Expansion Project, the consultant will provide contract management, construction administration, construction testing, and construction observation for the project. The negotiated amount of the agreement is \$2,503,024.00.

Staff Recommendation: Approve the Professional Services Agreement, Task Order No. 7, with Bolton & Menk in the amount of \$2,503,024.00 and authorize the Director of Engineering and Planning to accept and close out this contract when completed in accordance with the contract documents.

5. Consider High Voltage Switchgear Concourse Project (Director of Engineering)

a. Public Hearing regarding the plans, specifications, form of contract, and estimated total cost for the High Voltage Switchgear Concourse Project

This contract is for replacement of existing High Voltage (HV) switches with new HV switches for Substation #2 located in Concourse A and Substation #4 located in Concourse C. Existing switch enclosures will remain to contain 15kV cables and new splice as required to connect to new switches. The existing high voltage feeder for existing Sub 2 and Sub 4 300kVA transformers will also be replaced with new.

The Engineer's Estimate for this project is \$221,736.00.

b. Consider Resolution adopting plans, specifications, form of contract, and estimated total cost for the High Voltage Switchgear Project

Staff Recommendation: Approve Resolution adopting plans, specifications, form of contract, and estimated total cost for the High Voltage Switchgear Concourse Project.

c. Consider rejecting bids for the High Voltage Switchgear Concourse Project due to non-responsive bids.

The Authority received three bids for the Project; however due to miscommunication between the bidders and material suppliers, the bids included additional material items that were not included in the Authority's plans and specifications. The bids are therefore not responsive to the Authority's plans and specifications and must be rejected. The Authority plans to re-bid the Project in April and award a contract in May.

Staff Recommendation: Reject bids for the High Voltage Switchgear Concourse Project due to non-responsive bids.

6. Consider Change Order No. 6 for Reconstruct Runway 5/23 Phase II Contract with Flynn Company, Inc. (Director of Engineering)

Change Order No. 6 adjusts the contract value for final reconciliation of quantities outlined within the contract's schedule of values along with incentives (PWL's – percentage within limits) provided in the contract. Quantities of items installed throughout the project were tracked and recorded by the engineering firm engaged by the Authority for construction observation and administration. This change order adjusts the contract for actual units used and installed. The contracted value per unit did not change; the estimated number of units is being adjusted for the actual number of units used.

Incentives allowed through the contract are based on pavement strength and thickness. Pavements were tested throughout the progress of the project by an independent firm and Flynn exceeded the minimum standards making them eligible to receive the contracted incentives. Items within the change order are reimbursable by the FAA at 90%.

Staff Recommendation: Approve Change Order No. 6 to Reconstruct Runway 5/23 Phase II contract with Flynn Company, Inc. increasing the amount of the contract by \$259,053.07 and authorize the Executive Director to sign the change order with Flynn Company, Inc.

- 7. Receive an Update on the New Terminal Project from the Authority's Owner Representative, Anser Advisory (Executive Director)**
- 8. Financial Report (Director of Finance)**
- 9. Briefing (Executive Director)**
- 10. Next Meeting**
 - a. May 9, 2023, Regular Board Meeting**
- 11. Adjourn**