

**Notice of Public Meeting  
of the  
DES MOINES AIRPORT AUTHORITY  
BOARD**

**DATE:** March 10, 2026  
**TIME:** 9:00 a.m.  
**PLACE:** The Airport Board Room, 2nd Floor, Airport Terminal, will be open to the public.

The public may also monitor, but not participate, in the meeting electronically at: <https://zoom.us/j/9843166544>, or call in at: +1 312 626 6799 US (Chicago), Meeting ID: 984 316 6544#

**Agenda**

Call to Order and Roll Call

1. **Consider Minutes for February 10, 2026, Regular Board Meeting**
2. **Consider Guaranteed Price Amendment No 11, Exhibit A-2, to AIA Document A133-2019 between the Des Moines Airport Authority and Weitz/Turner, a joint venture, for the Demolition of Existing Terminal for New Airport Terminal Construction Phase 1A Project (Chief Development Officer)**
3. **Consider Contract for the Custom Crushing of Special Backfill for New Airport Terminal Construction Phase 1A Project with Reilly Construction Co., Inc. (Chief Development Officer)**
4. **Consider Issuing a Hotel Request for Qualifications (Chief Executive Officer)**
5. **Consider Task Order No. 4 for the Commissioning Services for New Airport Terminal Construction Phase 1BEast Project with SystemWorks, LLC (Chief Development Officer)**
6. **Consider Professional Services Agreement for the Relocation of Checkpoint Property Screening Systems for New Airport Terminal Construction Phase 1A Project with Leidos, Inc. (Chief Development Officer)**
7. **Public Hearing:** **Consider Award of Advertising Concession Agreement to Lamar Airport Advertising Company (Chief Financial Officer)**
8. **Consider Iowa Commercial Aviation Infrastructure Fund II Grant Amendment #1 (Chief Executive Officer)**
9. **Consider Extension of Common Use Software Support Agreement with Collins Aerospace (Chief Information Officer)**

**10. Consider Purchase Order for Self Bag Drop Kiosks (Chief Information Officer)**

**11. Financial Report (Chief Financial Officer)**

**12. Briefing (Chief Executive Officer)**

**13. Next Meeting**

**a. April 14, 2026**

**14. Adjourn**

## **Agenda Notes:**

Call to Order and Roll Call

- 1. Consider Minutes for February 10, 2026, Regular Board Meeting**
- 2. Consider Guaranteed Price Amendment No 11, Exhibit A-2, to AIA Document A133-2019 between the Des Moines Airport Authority and Weitz/Turner, a joint venture, for the Demolition of Existing Terminal for New Airport Terminal Construction Phase 1A Project (Chief Development Officer)**

As Airport Authority staff has been working through and coordinating schedules with each of the projects related to the New Terminal LIFT program, it was determined that completion dates were required to shift due to the Terminal Demo project. Shifting of these dates will allow an earlier starting date to be established for Terminal Cowles Drive Phase IV project.

- May 20, 2027, partial demolition of existing terminal completed, with Liquidated Damages of \$1,500/C.D.
- July 1, 2027, demo contractor is out of the roadway, with Liquidated Damages of \$1,500/C.D.

This Amendment No. 11 does not change the overall budget for the New Terminal Project. A Change Order for this work was approved through the Project Management Committee in the amount of \$198,329.69.

PMC Recommendation: Approve Amendment No. 11 for the Demolition of Existing Terminal for New Airport Terminal Construction Phase 1A Project with Weitz/Turner, A Joint Venture, and authorize the Chief Development Officer to accept and close out this agreement when completed in accordance with the contract documents.

- 3. Consider Contract for the Custom Crushing of Special Backfill for New Airport Terminal Construction Phase 1A Project with Reilly Construction Co., Inc. (Chief Development Officer)**

As Airport Authority staff has been working through and coordinating schedules with each of the projects related to the New Terminal LIFT program, it was determined to remove the soil backfill of the Terminal Demo project and replace it with special backfill material (crushed concrete). This material would be sourced from an existing concrete debris pile that Airport Authority has been storing at Airport Authority Field Maintenance Facility. Due to timing of backfill operations during late winter/early spring season, it was determined that special backfill would keep the project on schedule with expected rainfalls.

With crushing operations already under contract for Terminal Apron Phase 1A Bid Package No 1, Authority staff negotiated rates to crush Airport owned debris concurrently for backfill of Terminal Demo.

According to the Airport Authority's purchasing policy, the Board may exempt contracts or purchases for goods or services from its normal purchasing procedures for good cause. It is within the sole discretion of the Authority to determine what constitutes good cause for purposes of this provision. Examples may include procurements having unique requirements that can only be satisfied by a specific vendor, or procurements where competition is determined inadequate.

PMC Recommendation: Approve non-competitive Contract for the Custom Crushing of Special Backfill for the New Terminal Construction Phase 1A Project, for good cause, with Reilly Construction Co., Inc. in the amount of \$170,000.00 and authorize the Chief Development Officer to accept and close out this agreement when completed in accordance with the contract documents.

#### **4. Consider Issuing a Hotel Request for Qualifications (Chief Executive Officer)**

An Economic Development plan was presented to the Board in January 2021 which includes seven parcels. Parcel A of that plan is a site between Terminal Way and Fleur Drive, east of the parking garage, indicating the highest and best use of this land being a hotel and supporting commercial use.

Authority staff has prepared a Request for Qualifications (RFQ) to determine the level of interest in this parcel based on the Authority's preferred use of the land for a hotel site. The RFQ will request developer qualifications and will not require a complete design of the site. This process is very similar to that used to select HNTB for terminal design.

Staff Recommendation: Approve Issuing a Hotel Request for Qualifications.

#### **5. Task Order No. 4 for the Commissioning Services for New Airport Terminal Construction Phase 1B East Project with SystemWorks, LLC (Chief Development Officer)**

At the January 10, 2023, Board meeting, agenda item A23-007, the Authority approved the Master Agreement for Commissioning Services related to the future Terminal. This task order under the Master Agreement includes the scope of services to be performed by the Consultant for detailed work, services, and supplies necessary to support the Mechanical (including Building Automation System (BAS)), Electrical, and Plumbing (MEP) and Building Envelope (BE) commissioning, testing and balancing of mechanical equipment, and life safety testing for the New Passenger Terminal LIFT Program. Task Order No 4 provides this scope of work for Phase 1B East.

PMC Recommendation: Approve Task Order No. 4 for the Commissioning Services for the New Terminal Construction Phase 1B East Project with SystemWorks, LLC in the amount of \$198,674.00 and authorize the Chief Development Officer to accept and close out Task Order No. 4 when completed in accordance with the contract documents.

**6. Consider Professional Services Agreement for the Relocation of Checkpoint Property Screening Systems for New Airport Terminal Construction Phase 1A Project with Leidos, Inc. (Chief Development Officer)**

Through programming and design, it was determined and coordinated with Transportation Security Administration (TSA) that the existing Checkpoint Property Screening Systems (CPSS) would be relocated and commissioned in the new Terminal. The contractor will relocate three lanes of existing equipment prior to opening day/Go Live date. The remaining three lanes of existing equipment will be relocated after the Go Live date. All Transportation Security Equipment (TSE) will be relocated from existing checkpoint to the new checkpoint location in the new expansion area. The TSE relocations are projected to be done in 4 phases starting on 12/28/2026 and concluding on 2/8/2027. The initial three lanes will be relocated to the new terminal and commissioned/functional by 1/16/2027. The last three lanes will be relocated after the Go Live date of 1/19/2027 and be commissioned/functional by 2/8/2027.

With the Authority being required to move TSA equipment, Authority staff was required to utilize pre-approved contractors provided by TSA. The contract was negotiated with the approved contractor that was familiar with DSM equipment and meeting required timelines.

According to the Authority's purchasing policy, the Board may exempt contracts or purchases for goods or services from its normal purchasing procedures for good cause. It is within the sole discretion of the Authority to determine what constitutes good cause for purposes of this provision. Examples may include procurements having unique requirements that can only be satisfied by a specific vendor, or procurements where competition is determined inadequate.

PMC Recommendation: Approve non-competitive Professional Service Agreement for the relocation of Checkpoint Property Screening Systems for the New Terminal Construction Phase 1A Project with Leidos, Inc. in the amount of \$946,935.00, for good cause, and authorize the Chief Development Officer to accept and close out this agreement when completed in accordance with the contract documents.

**7. Public Hearing: Consider Award of Advertising Concession Agreement to Lamar Airport Advertising Company (Chief Financial Officer)**

The current Advertising agreement with Departure Media, Inc. expires on October 31, 2026. Authority staff conducted a Request for Proposals on October 16, 2025. Three advertising concessionaires submitted proposals. Each proposal was reviewed and rated based on six areas of qualifications. Based on the combined ratings from the Authority staff selection committee, Lamar Airport Advertising Company is recommended to be the Advertising concessionaire.

The Agreement will be effective on November 1, 2026, for the period of 5 years, with three one-year extension options.

Staff Recommendation: Approve the Advertising Concession Agreement to Lamar Airport Advertising Company.

**8. Consider Iowa Commercial Aviation Infrastructure Fund II Grant Amendment (Chief Executive Officer)**

The Airport Authority Board approved an Iowa Commercial Aviation Infrastructure Fund II (ICAIF2) grant in March 2025 for \$10 million. The period of performance for this grant ended on December 31, 2025. The specific work meeting the requirements of this grant did not get completed by December 31, 2025, so an extension was requested from the State of Iowa. The Iowa DOT Aviation office has provided this amendment to allow the full execution of the \$10 million grant.

Staff Recommendation: Approve the Iowa Commercial Aviation Infrastructure Fund II Grant Amendment.

**9. Consider Extension of the Common Use Software Support Agreement with Collins Aerospace (Chief Information Officer)**

The Common Use Software Support Agreement with Collins Aerospace is expiring and an extension has been negotiated by Airport Authority staff. This extension is a three-year term with total costs of \$337,733.68.

Staff Recommendation: Approve Extension of the Common Use Software Support Agreement with Collins Aerospace.

**10. Consider Purchase Order with Embross for Kiosks in Support of Self-Bag Drop (Chief Information Officer)**

On February 10, 2026, the Airport Authority Board approved the purchase of Self-Bag Drop machines from SITA to be installed in the new terminal. Kiosks related to the system were not included in the contract with SITA due to the Authority's preference to purchase the kiosks from our existing kiosk provider. This maintains consistency for our kiosk program and achieves other efficiencies. The total cost for eight Embross kiosks is \$134,868.

Staff Recommendation: Approve the Purchase Order with Embross for Kiosks in Support of Self-Bag Drop.

**11. Financial Report (Chief Financial Officer)**

**12. Briefing (Chief Executive Officer)**

**13. Next Meeting**

**a. April 14, 2026**

**14. Adjourn**